

Global Grant (GG) Request for DDF (District Designated Funds)
Pre-Application Submission for District 5110

Important Reminders to consider on your submission:

- Minimum total project size for global grant is \$30,000 (Rotary Foundation requirement) including club cash, District DDF, and World Fund match.
- Maximum DDF request from District 5110 is \$20,000.
- All GG DDF requests must be submitted to the Global Grants Chair a minimum of two-weeks (14 calendar days) prior the next quarterly District 5110 Grants Meeting.
- Please refer to District Foundation policy manual for additional details to help complete your application.

The district pre-application does not require as much detailed information as the Grant Center online application. This pre-application format is intended to transfer directly to your online grant application in the Grants Center at Rotary.org.

A representative from the club or clubs requesting DDF must make a short (no more than 5-10 minutes) presentation to the Grants Committee (all those present at the quarterly Grants Meeting) of their GG DDF Request pre-application that includes:

- The purpose and goals of the grant project
- The purposed area of focus
- Location of the grant project
- How the community assessment was done and how the project need was identified
- The relationship with the host club
- How the project is sustainable
- The purposed project budget and DDF request
- The measures of success and anticipated timeline of the project
- How the project will periodically be monitored/ evaluated and by whom
- Will there be a cooperating organization(s) involved in the project
- Any potential areas of conflict of interest
- Has the host club been “qualified?”
- If the grant includes a Vocational Training Team (VTT) or Global Scholar you will need to request a different pre-application to cover those areas.

With the above areas completed you will be well prepared to start your online grant request once approved by the Grants Committee.

The district committee is here to support you. If you would like to have the pre-application reviewed by a member of the GG Support Committee, submit your DDF request 3 to 4 weeks prior to the quarterly Grants Meeting.

It is recommended that you read the “*Terms and Conditions for a Global Grant*”.